ASHFORD AND DISTRICT ROAD RUNNING CLUB

MINUTES OF MEETING HELD ON THURSDAY 4TH JANUARY 2018 8.30PM

Committee Members:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Paul Moses | Julie Foster | Robin Butler | Mark Attenborough | Scott Lynch |
| Brad Bunk | Danyel Carter | Chris Boyce | Richard Baker | Sue Reader |
| Stu Nunn |  |  |  |  |

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| --- | --- | --- | --- |
| Time | Item | Notes pre-meeting | Minutes and action (who/when) |
| 8.30 | Last Months Minutes |  |  |
| 8.35 | Membership Update | MA |  |
| 8.40 | Treasurers Report | RB |  |
| 8.45 | 10k | Details from BH in attendance |  |
| 8.50 | Brighton Club Entries | JF | Keith Haynes, Rob Barton, Jon Pearce, Richard Baker |
| 8.55 | 10/20 Route |  |  |
| 9.00 | AGM 22/3/18 |  | To advise Ann-Marie |
| 9.05 | Members Stepping down | Julie, Stu Anyone else? | To add post to FB to see if any interest from members to take on committee roles |
| 9.10 | Increase of Subs |  | For 18/19 in line with EA £1 |
| 9.15 | Kent County AA Affiliation | See JF letter |  |
| 9.20 | AOB | Kent XCClub Champs 18/19Awards Night |  |

**Apologies:** Stu Nunn, Richard Baker, Chris Boyce

Barry Hopkins from Sporting Events in attendance

**Last Months Minutes**

* No actions to complete from last month
* Proposed by JF, 2nd DC

**Membership Update**

* No new members to propose this month
* 3 New people came tonight who are keen to join

**Treasurer Report**

* Balance £1937.26
* There are still cheques not banked against this figure
* True balance taking deductions into account is £185.46

**10k**

**Advertising:**

* Medal has gone on FB as a taster
* 14th January Barham Trial 5k- Sporting Events UK
* 21st January- Canterbury 10 miler (900-1000 people) Invictus (but Barry is adjudicator)
* Any other advertising to advise or ideas to share?

**Water:**

* (via Hazel) Mary from Tesco has advised they can give us 150 small bottles or 50 litre bottles.
* Need around 1500 bottles?  Minimum of 250ml- Bit short!
* If required, BH can buy shortfall from outside

**Sponsorship:** Girlings Solicitors

* All sorted on where their stand going to be?
* Set of their flags and banners planned? > BH organising
* Prize giving. BH to ask for Girlings to bring £200 cash on the day for prize money.

**Car park:**

* Car Park 1) Brakes
* Care Park 2)  NHS
* Ensure we have the correct signage for both car parks and the walk to Sandyacres
* Car parking will need a minimum of 5 marshals
* BH to ensure sufficient signage to guide runners in the right direction.

**Marshalling & Signage:**

* Danyel Cater (Ladies Capitan) offered to organise us all!
* We have the course map to base marshals on

**Catering**

* Food to be done by caters
* Drinks (hot and cold) to be provided by Sandyacres
* Cakes by A&D! and will be in the gazebo

**First Aid**

* Provided by Sporting Events

**Communication**

* Zello App – Brad not around on the day, but will ensure all members have access/ability to use the app

**Westwell community**

* Paul Moses offered to make contact with the village people!

**Brighton Club Entries**

* Currently 4 members have come forward (listed above). JF will ask again on the facebook page if anyone is interested before sending off the entries.

**10/20 Route**

* Members ran the route after Christmas. A very good route. Further discussion to be made at the next meeting.

**AGM 22/3/2018**

* Date agreed. Ann-Marie to be advised.

**Members Stepping Down**

* Current proposal for Stu Nunn and Julie Foster to step down.
* Scott advised that Adrian Moody was happy to be considered for the VC position, however, the committee felt that further discussion should be had with Stu to see if he would like to stay on given the amazing job he has done this year.
* All committee members encouraged Julie to reconsider her decision to step down, options for sharing some of the load were put forward. Julie will think about it and decide if she wants to stay on for another year.
* Discussion was had regarding the position of Chairman, PM would rather continue with his Vice Chairman position, however we would need to consider who could take on the position of Chairman. It was suggested that Dean would like to return as Chairman, Danyel confirmed that he was very keen to step back into the position.
* To discuss again at next meeting
* JF to add post to facebook page after the 10k inviting any members to come forward if they would like to be part of the committee.

**Increase of Subs**

* In accordance with the £1 annual EA increase, the committee proposes to increase the annual subs to £33 from £32. This will be proposed at the AGM.

**Kent County AA Affiliation**

* Letter received by JF regarding Annual affiliation, passed to Rob Butler for completion and sending of payment.

**AOB**

* Kent XC
	+ Saturday the club is going to Brands Hatch with full mens and ladies teams
	+ There is a full squard for the Southern XC which can lead to opportunities to complete in the relays in March.
	+ Members to pay their own entry fee (currently £6) if they wish to enter
* Club Champs 18/19
	+ Committee members to prepare a list of possible races which can be included. To discuss at next meeting
* **Awards Night**
	+ Suggestion to return to Flying Horse in Boughton Aluph. Proposed date of 11/5/18 TBC
* **Groups on Thursday**
	+ Danyel suggested we need a little more organisation of the groups on a Thursday. This evening there were around 30-40 runners and we need to be better planned for groups and routes and aware of any new attendees who come along to ensure they are welcomed and not left out.
	+ Plan to organise routes/groups prior to Wed evening/Thurs morning and add details onto facebook page so people know who they are running with and how far they are going.
	+ Suggest for 4 groups each with a set pace and maximum distance

**DONM: Thursday 1st February 2018**

**Actions for next meeting:**

* Discuss 10/20 route
* Discuss committee members staying/going
* Club Champs
* Awards Night
* Thursday Groups

Banner: where it had been and any other appearances! The request to council on putting the

banner at the junction by the towers? Any update? Would like to do this early Jan.

Medal on FB as taster

Any other advertising to advise or ideas to share?

Water:

Sue R looked into Tesco, was advised to write a letter to the community champion, sent two

weeks ago, but had no response.

Car park:

Brakes: 350 spaces

NHS at park: ? spaces

Are we comfortable we have enough for the event?

Signage:

We will need signs to the car parks, and signs for walkers from the car park through the

estate to the event.

How many signs do we need for car parks and walkers?

Sponsorship: Girling Solicitors

Where is their publicity stand going to be any other information for the day?

Any other info from them dealing directly with Sport Events UK?

Start and Finish Line:

Sporting Events UK, A&D and Girlings flags & banners?

Marshalling:

Danyel Cater (Ladies Capitan) offered to organise us all!

We have the course map to base marshals on

How many on car parks and directing to event from car park?

Catering

Food to be done by caters

Drinks (hot and cold) to be provided by Sandyacres

Cakes by A&D!

Westwell community

Advise village by letter what's happening and when?

AOB or questions