ASHFORD AND DISTRICT ROAD RUNNING CLUB

MINUTES OF MEETING HELD ON THURSDAY 7TH DECEMBER 2017 8.30PM

Committee Members:

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| --- | --- | --- | --- | --- |
| Paul Moses | Julie Foster | Robin Butler | Mark Attenborough | Scott Lynch |
| Brad Bunk | Danyel Carter | Chris Boyce | Richard Baker | Sue Reader |
| Stu Nunn |  |  |  |  |

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| --- | --- | --- | --- |
| Time | Item | Notes pre-meeting | Minutes and action (who/when) |
| 8.30 | Last Months Minutes |  |  |
| 8.35 | Membership Update | MA | Keith Lynn, Mark Boorer, Verity Dunbar & James Phillips |
| 8.40 | Treasurers Report | RB |  |
| 8.45 | 10k | See details below |  |
| 8.50 | VMLM Ballot Result | JF |  |
| 8.55 | Brighton Club Entries | JF | Keith Haynes, Rob Barton, Jon Pearce |
| 9.00 | Christmas Party | CB | Bus? Times for collection |
| 9.05 | Club 10/20 |  | Practice route – PM |
| 9.10 | AOB | SH Life member |  |
|  |  |  |  |

**Apologies:** Danyel Carter, Stu Nunn

Barry Hopkins from Sporting Events in attendance

**Last Months Minutes**

* No outstanding actions – Proposed by Julie F, 2nd Paul M

**Membership**

* Names proposed as per list. Mark A advised 2 are still to pay
* New members proposed by Mark A, 2nd Julie Foster

**Treasurers Report**

* Balance currently £1850.51
* Monies to come out are
  + Christmas Party £1327.80
  + Sussex Cross Country £112
  + Kent Cross Country £88
  + Sandyacres £190
* This leaves a balance of around £130
* There was also an unexpected payment requested from Nicework of £298 which has been paid and accounted for
* The Club balance will improve significantly after the completion of the 10k event as Sporting Events make payment after completion of the event.

**10k**

* Banner – Request by SEUK to put banner up at various places, currently no response, however, it was decided that Scott would put the banner up at the top of Trinity Road with a view to Richard finding out if his contact will allow us to put it up near the station in town.
* Once a photo is available it will be posted on the SEUK facebook page to encourage uptake of entries
* Leaflets were taken by a number of members to distribute in local areas. A number of upcoming events will be leafleted. Those being Turkey Run, Brands Hatch Cross Country, Brighton Half, Canterbury 10 the 3 latter being in January.
* BH in process of setting up system where groups of 10 can receive a discount, once live we will look to share and inform and local groups who may be encouraged to take part in larger numbers.
* Water – Tesco community champion replied and confirmed that they can provide water for the event. Supplying sports cap bottles for during the race and screw cap for the finish line.
* Car Park – Stu and Richard to marshal this area on race day. Brakes have 350 spaces and the NHS car park has around 200. Agreed that this should be enough for the event. It was suggested that the Brakes car park will be the initial parking area with the NHS spaces being used as overflow/latecomers parking.
* Signage for directions to the race HQ from the car parks will be provided by BH.
* Sponsorship = Information about girlings will be prominent in the bar area and at the start/finish area. They have 6 flags and banners and the finish tape has their name on it.
* Start/Finish Line – All relevant advertising (SEUK, A&D & Girlings) will be visable in this area
* Marshalling – Danyel has offered to organise all club members participating. We have course maps and marshal point instructions which will be given to each marshal.
* It was agreed that we need 3 marshals between the car park and trinity road to ensure runners are well advised where to go.
* Toilets – BH to look into provision of toilets, it was agreed that they would again be best placed in the tennis court area
* Catering – Food to be done by outside caterers. Drinks (hot and cold) will be provided by Sandyacres. Query from committee whether bar will be open? Cakes to be supplied by A&D
* Westwell Community – information to be provided to local area residents. Suggestions to contact the vicar at the Westwell church to give a more personal touch and advise them when the event is and that we always appreciate the support from the local community. Also to advise the Sandyhurst Lane community forum and try to get info on their noticeboard.
* AOB – Paul M, Dean B & Richard B to run lead bikes at the event

**VMLM Ballot**

* Robert Carpenter drawn from the pot (by bartender). All committee happy with draw and wish Robert the very best in his training.

**Brighton Club Entries**

* Closing date for entries via the club is 23rd February. JF will keep advertising for members who may like to take part.
* JF proposes a deadline of end of January for members to come forward

**Christmas Party**

* All members paid and menu choices supplied
* Bus for transport there and back has been organised by CB. Each attendee will pay £10 for their seat which covers there and back. Cost to hire van is £100.80. Once paid, all other money will go to the driver on the night.
* There will be 2 trips each way. Leaving at 6pm & 6.45 and returning at around midnight

**Club 10/20**

* Paul moses plans to do a practice run around Christmas. Committee members would also lie to do a test run.
* Committee will make a formal decision in Feb/Mar for agreed race distance.

**AOB**

* All members agreed Steve Hickman to be made a life member. JF to do letter to provide to SH and email. Formal notification will go out to members as a ‘New Years Honour’ in January.
* Adrian Moody has organised the South Eastern Sussex Cross Country entries
* Proposed date for AGM decided as 23rd March. Further discussion for this will be on the next agenda
* Last run before Christmas will be 21st December. Club to hold another Christmas bake off night and members can run with lights/fancy dress if they wish.
* Return to Club on 4th January 2018
* Note for discussion at the next meeting – increase of subs for 2018/19 in line with EA increase of £1 per year.

**DONM: Thursday 4th January**

A&D 10k : Sunday 4th February 2017

Advertising:

Banner: where it had been and any other appearances! The request to council on putting the

banner at the junction by the towers? Any update? Would like to do this early Jan.

Medal on FB as taster

Any other advertising to advise or ideas to share?

Water:

Sue R looked into Tesco, was advised to write a letter to the community champion, sent two

weeks ago, but had no response.

Car park:

Brakes: 350 spaces

NHS at park: ? spaces

Are we comfortable we have enough for the event?

Signage:

We will need signs to the car parks, and signs for walkers from the car park through the

estate to the event.

How many signs do we need for car parks and walkers?

Sponsorship: Girling Solicitors

Where is their publicity stand going to be any other information for the day?

Any other info from them dealing directly with Sport Events UK?

Start and Finish Line:

Sporting Events UK, A&D and Girlings flags & banners?

Marshalling:

Danyel Cater (Ladies Capitan) offered to organise us all!

We have the course map to base marshals on

How many on car parks and directing to event from car park?

Catering

Food to be done by caters

Drinks (hot and cold) to be provided by Sandyacres

Cakes by A&D!

Westwell community

Advise village by letter what's happening and when?

AOB or questions