ASHFORD AND DISTRICT ROAD RUNNING CLUB

MINUTES OF MEETING HELD ON THURSDAY 5th OCTOBER 2017 8.30PM

Committee Members:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Paul Moses | Julie Foster | Robin Butler | Mark Attenborough | Scott Lynch |
| Brad Bunk | Danyel Carter | Chris Boyce | Richard Baker | Sue Reader |
| Stu Nunn |  |  |  |  |

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| --- | --- | --- | --- |
| Time | Item | Notes pre-meeting | Minutes and action (who/when) |
| 8.30 | Last Months Minutes |  | DC – Mollies number? |
| 8.35 | Membership Update | MA | Emma Hargreaves  Neil Woodham |
| 8.40 | Treasurers Report | RB |  |
| 8.45 | Cross Country | SL / SN |  |
| 8.50 | 10k update | See details below | SR/SL |
| 8.55 | Discuss Autumn event - Marathon | SR |  |
| 9.00 | Christmas Party | CB |  |
| 9.05 | KCAA membership process | See email |  |
| 9.10 | AOB | Kit?  Amend membership details to Mark on website: [attmark67@gmail.com](mailto:attmark67@gmail.com)  Gift for Jan Hickman  London Marathon ballot (helens query) | Champion system f/up. Are we doing an order? |
|  |  |  |  |

Apologies from: Mark Attenborough, Scott Lynch, Richard Baker & Chris Boyce

**Last Months Minutes:**

* Proposed by JF, 2nd DC
* Danyel now has Mollies number, but Jo/CJ will still relay info re Tuesday sessions

**Membership Update**

* 2 New members, as listed on agenda. Proposed by DC, 2nd PM
* We need to check all new members have paid their subs

**Treasurers Report**

* Current Balance £1375.75
* We still have to pay £295 for Kit, £80 for Xmas which leave approx. £1000
* Only remaining payments that will be due are for the cost of Sandyacres
* No other changes since last moth

**Cross Country**

* SL confirms all in hand. We need to minimum female team size is 3, needing 6 to be able to score.
* SL will be leaving Ashford around 12.00
* Runners need to be aware that numbers will be kept for all events.

**10k update**

* See notes below
* Barry has the banner for the A&D 10k
* 10k website address to be transferred to club ownership – RB/BB to organise

Our 10k event due to go live on Sporting Events UK website by 7th October 2017.

**Promotion at Givaudan**

-Banner to be put up on track side for all runners to see.

- Promotional leaflets to be given out with water on finishing (Sue R has volunteered to help with this on finish line). If anyone else is free and able to help, please join in at the end (especially the speedy finishers!)

-Rob Carpenter has volunteered to marshal.

**Additional promotion**

-Barry (sporting Events UK) providing leaflets for him and us to give out at events we attend. We will have these from 8th Oct.

-Barry is going to give out at Medway events to encourage that side of Kent to attend.

-What events shall we give these out at?

**Catering**

-Teas and Coffee provided by Sandyacres and food by catering unit.

**Medal Design**

-We hope to have example design to discuss in time for committee meeting?

-Medal to be used as promotion tool on social media.

**Water for event**

-A volunteer to ask supermarkets if they can donate bottles? How many do we need, is it 1500?

**Autumn Event**

* 18/9/2018
* PM has tested a 10 mile route starting at Charing which incorporates some of the club 10k route
* PM will check route and we can look at holding an event for 10/20 mile
* Members to test route at a later date

**Christmas Party**

* CB to pay deposit by 6/10/2017
* Approx 40/41 people have agreed to come. Once deposit has been paid, CB will arrange getting members to pay final balance through bank transfer
* Coach booking – CB to look into best options

**KCAA membership process**

* All committee members to ensure awareness of rules for race entries

**AOB**

* Kit – non bespoke items coming tomorrow, ready for Givaudan 10k. Still waiting for feedback on vests
* Needs to be communication between RButler and RBaker to ensure all ordered kit is paid for. To consider some sort of stock control spreadsheet to monitor this.
* We need to be aware of what kit is needed and what we currently have available. Design for vest will remain as it is. R Baker will need to provide a spreadsheet/evidence of stock control for the year end accounts
* RB to amend Mark Attenborough email on website
* 30th anniversary special edition t-shirt. Limit to 3 sizes (S,M,L) with a minimum order to be placed.
* Gift for Jan Hickman – club to purchase card and flowers
* Club Marathon ballot – if you ran in 2017 you are not eligible for the ballot, if you ran in 2016 you are.

**DONM: 02/11/2017**